Minutes of Laboratory Board Meeting
LBM-05-2012

13 Participants:
- **Board Members**: Adel M. Alimi, Chokri Ben Amar, Moncef Charfi, Mounir Ben Ayed, Ilhem Kallel, Mourad Zaied, Anis Ben Ammar, Ikram Moalla, Hala Bezine, Monji Kherallah, Hanene Trichilli
- **Student Representatives**: Ali Wali, Habib M. Kammoun
- **Experts**: Nadhem Bardaa

9 Absents:
- **Board Members**: Slim Choura, Mohamed Ben Jlaiel, Abdelkarim El baati, Wajdi Bellil, Fadhel M. Saad, Mohamed Ben Ammar, Tarek M. Hamdani
- **Experts**: Najib Abida

Agenda:
1. Governance
2. Internal charters
3. New PhD Students

Details:
1. **Governance**
   - Three offices were proposed to ensure a better governance of the laboratory:
     - Knowledge transfer office (KTO)
     - Training office (TO)
     - Management research office (MRO)
   - Further information about these offices and other offices will be determined in the next meeting.
   - Participants announce the need to prepare a chart presenting the internal rules for the members of the laboratory. Some proposals will be discussed next meeting.

2. **Internal charters**
   - Participants discussed and approved the attached charters for PhD students and for HdR candidates.

3. **New PhD Students**
   - Participants evaluate the latest requests to join the laboratory as PhD student and approve some proposed subjects.

End.