

ENIS, Sfax, 1st September 2012, 10:00 – 12:00

Minutes of Laboratory Board Meeting LBM-05-2012

13 Participants:

- **Board Members:** Adel M. Alimi, Chokri Ben Amar, Moncef Charfi, Mounir Ben Ayed, Ilhem Kallel, Mourad Zaied, Anis Ben Ammar, Ikram Moalla, Hala Bezine, Monji Kherallah, Hanene Trichilli
- **Student Representatives:** Ali Wali, Habib M. Kammoun
- **Experts:** Nadhem Bardaa

9 Absents:

- **Board Members:** Slim Choura, Mohamed Ben Jlaiel, Abdelkarim El baati, Wajdi Bellil, Fadhel M. Saad, Mohamed Ben Ammar, Tarek M. Hamdani
- **Experts:** Najib Abida

Agenda:

1. Governance
2. Internal charters
3. New PhD Students

Details:

1. Governance

- Three offices were proposed to ensure a better governance of the laboratory:
 - Knowledge transfer office (KTO)
 - Training office (TO)
 - Management research office (MRO)
- Further information about these offices and other offices will be determined in the next meeting.
- Participants announce the need to prepare a chart presenting the internal rules for the members of the laboratory. Some proposals will be discussed next meeting.

2. Internal charters

- Participants discussed and approved the attached charters for PhD students and for HdR candidates.

3. New PhD Students

- Participants evaluate the latest requests to join the laboratory as PhD student and approve some proposed subjects.

End.