

ENIS, Sfax, 3rd November 2012, 10:00 – 12:00

Minutes of Laboratory Board Meeting LBM-06-2012

12 Participants:

- **Board Members:** Adel M. Alimi, Chokri Ben Amar, Moncef Charfi, Mounir Ben Ayed, Ilhem Kallel, Mourad Zaied, Monji Kherallah, Ikram Moalla, Hanene Trichilli, Anis Ben Ammar
- **Student Representatives:** Ali Wali, Habib M. Kammoun

10 Absents:

- **Board Members:** Slim Choura, Mohamed Ben Jlaiel, Wajdi Bellil, Fadhel M. Saad, Tarek M. Hamdani, Mohamed Ben Ammar, Abdelkarim El baati, Hala Bezine
- **Experts:** Nadhem Bardaa, Najib Abida

Agenda:

1. Governance
2. 2013 Budget
3. Evaluation report
4. Miscellaneous

Details:

1. Governance

- After the establishment of 3 offices (KTO, TO, MRO), other offices were approved:
 - Quality Management office (QMO)
 - Monitoring and Assessment office (MAO)
 - Communication office (CO)
 - Information Technology office (ITO)
- A call for participants and other volunteers in order to manage these offices was sent
- All interested members are invited to participate to the offices and to discuss their goals, every Saturday from 8:30am to 9:30am in the office of REGIM-Lab. director.

2. 2013 Budget

- The annual budget increased from 2 K TND on 1997 to about 70 K TND this year
- The budget is under "Titre 2" at ENIS and it is dedicated to the Development (Tanmia) of Scientific research
- The budget is divided to national missions, international missions, materials, library, etc.

3. Evaluation report

- Monji Kherallah takes the responsibility to prepare the report of REGIM-Lab. activities during 2011-2012.

4. Miscellaneous

- Next WIMTA workshop will be organized in Monastir from 20 to 23 December 2013. The program will be announced soon by Wajdi Bellil.
- Next Robotics competition will be organized in the Monastir science palace on 22 December 2013.
- Monji Kherallah presents some problems about the local arrangement of the office and he presented himself as volunteer to create and manage a committee responsible on the management of the office and the researchers' access.
- The director of the laboratory remind that according to the students' charter and doctors' charter, the mailing list will contains in the future only IEEE email alias.
- All REGIM-Lab. members are invited to search for useful links in order to add them in the website.

End.